

Bid Tabulation
 ITB #86-19
 Office Equipment Leasing
 Charles Lindsey, Principal Buyer

ITEM DESCRIPTION	1			1		
	SOUTHLAKE CAPITAL			SOUTHLAKE CAPITAL (BAFO)		
	MONTHLY LEASE RATE			MONTHLY LEASE RATE		
	12 Months	24 Months	36 Months	12 Months	24 Months	36 Months
Computer/I.T. Equipment	0.087	0.0453	0.03225	0.0868	0.0451	0.03225
Copier	0.087	0.0453	0.03225	0.0868	0.0451	0.03225
Printer Equipment	0.087	0.0453	0.03225	0.0868	0.0451	0.03225
Installation	0.087	0.0453	0.03225	0.0868	0.0451	0.03225
Maintenance	0.087	0.0453	0.03225	0.0868	0.0451	0.03225

ADD'L TERMS / INFORMATION	
Will lease rate factor be affected by the type of equipment leased? If rate is affected by equipment type, list all applicable rates.	No
Describe process by which equipment will be purchased by Lessor from County's designate supplier.	Lessor will receive invoices from supplier and pay from that invoice.
Describe how optional maintenance service for each equipment item, on a per item basis, will be handled. Also, state how the task of coordinating warranties will be accomplished by your company.	All warranties and user rights passed on to JCC. Maintenance contracts can be added to the lease, if desired. This must be noted on Purchase Order or Invoice from Vendor.
Provide information regarding your lease initiation program, upgrade/refresh/return policy, and your end of lease notification requirements/options.	Each quarter JCC will be given a window of time to acquire the equipment needed. For example: Oct 1st to Dec 15th. If this is replacement equipment, then the existing equipment would be do back to Southlake Capital by the end of Dec. If the equipment is a new user the equipment is simply a new agreement. JCC would need to give notice of their intent to return or purchase equipment 60 days prior to the end of term.
State your terms/conditions regarding lease renewals, and lease extensions, disposal of equipment (will the County have the option to direct equipment to local schools, etc?)	Extension: Month to Month after lease end. Renewals: JCC after lease end may elect to continue Month to Month. Southlake will have equipment picked up at lease end if instructed to do so.
Specify all services that are included in the general lease rate factor.	All equipment and all taxes associated with each agreement.
Furnish detailed information on lease agreements with and without the following funding out clause:	Shown on lease agreement sample.
Delivery is guaranteed not later than _____ days after order date.	5 DAYS

REQUIRED FORMS	1
Bid Form	✓
Bid Form Additional Information	✓
Notification of Intent to Respond	✓
Non-Collusion Affidavit	✓
Affidavit of Contractor	✓
Debarment Statement	✓
Equal Employment Opportunity Certification Form	✓
Signature Page	✓
PACA Cover Letter	✓
Amendment No. 1	✓
Copy of Company's Standard Lease Agreement	✓
References	✓

Contact Information

1. Southlake Capital / 1500 Southlake Park, Birmingham, AL 35244 / John Rogers (205) 682 - 2815